

# Environmental Justice Initiative Intern

LifeCity is an equal opportunity employer. We encourage students of all backgrounds to apply and join our team.

## JOB TITLE

Environmental Justice Initiative Intern

## PURPOSE

The purpose of this internship is to help conduct equity assessments for medium-sized manufacturing facilities along our industrial Corridor. Ultimately, this position will support LifeCity's work processes relating to environmental justice, including the E4 program.

## LOCATION

This position requires 5-10 hours in LifeCity's office per week. Otherwise, computer work can be conducted anywhere within the Greater New Orleans Area. This position requires the ability to travel within and around the New Orleans area. Transportation is required.

## COMPENSATION

\$15 hourly; 5-10 hours a week

## AREAS OF RESPONSIBILITY

### 1. E4 PROGRAM

- Collaborate with LifeCity staff to refine and improve the E4 program Equity Assessment tool - a tool designed to help assess manufacturers for their equity and sustainability.

- Participate in on-site E4 assessments along with LifeCity staff and partners (LSU, Louisiana Tech, LSBDC, etc.)
- Lead the equity assessment portion of E4 assessments, which involves deploying the assessment tool during on-site assessments
- Produce recommendations for implementation that will form the equity section of E4 Assessment reports
- Collaborate with LifeCity staff on E4 reports and client follow-up

## THE APPROACH

- **Organized:** This position requires strong organizational skills to ensure that all deliverables are finalized on time.
- **Empathetic:** We seek for all deliverables to speak to our community. Being warm and empathetic is important to build relationships and understand our company and community's needs.
- **Passionate:** An important aspect of this position is to let your light shine to create inspiring content of our team and community.
- **Willing to learn:** This position requires the ability to take feedback and build on it to meet our company and community's needs.
- **Self starter:** This position requires the ability to work independently on assignments with self-motivated innovation in a start up environment.
- **Flexible:** This position requires collaboration with a variety of partners, and therefore can involve a willingness to adapt to team needs as they arise.

## OPPORTUNITY FOR GROWTH

LifeCity is very proud of its internship program. Throughout its history interns have frequently evolved into part of our staff! Following this tradition, this internship is designed to offer a career path to students that wish to engage with the community and impact investment sector.